

Classroom Presentation Tool

User Guide

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1. Introduction

This document explains how to obtain, install and use the Classroom Presentation Tool (CPT).

The Classroom Presentation Tool (CPT) helps you enrich your lessons with interactive Student's Book and Workbook pages with embedded audio, video, and activities.

2. Formats

The CPT can be used online, through the Online Practice platform or offline, by installing the CPT to your computer from a USB Flash drive.

a. Online version

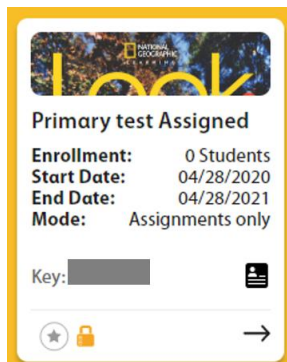
The online CPT is part of the Online Practice platform, where the Student's Book and the Workbook is located. This way, all resources and solutions can be found in one single place.

Teachers can get access to the Online Practice by signing in to learn.eltngl.com.

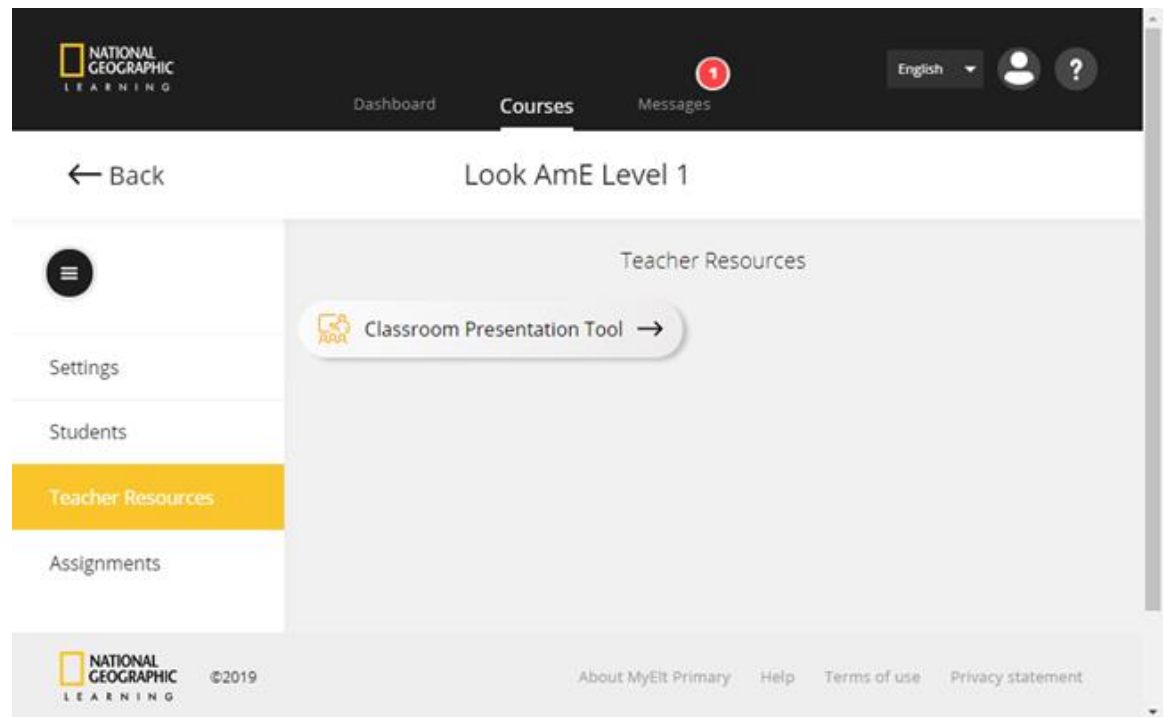
Credentials will be provided by teachers' school or institution.

Once signed in, from the **Dashboard**, hover over the course you are looking for and

click on the arrow icon → :



Within the course, click the **Teacher Resources** tab on the left hand side, and there you will find the CPT.



The CPT will open in a separate tab. To get back to the Online Practice home screen, simply click on the other tab.

b. Offline version

The offline CPT is distributed in a USB Flash drive. It is thought for institutions who do not have access to the internet in their classrooms or where the connectivity is limited. Contact your institution representative or NGL Sales representative to order one.

3. Installation Guide

a. Online version

Internet connection is required to use this version.
The operating systems and browsers supported are:

Operating system:

- Windows (64-bit only) 7 / 8 / 8.1 / 10
- Mac OS 10.13 or higher
- Ubuntu 18.04 or higher

Tablets and smartphones:

- iPad generation 2 or higher
- iPhone 6 or higher
- Android 7.0, hardware as per Google Pixel 1 reference

Browser:

WINDOWS

- Chrome latest version
- Firefox latest version
- Edge latest version

MAC

- Safari latest version

Internet Speed: 2 Mbps

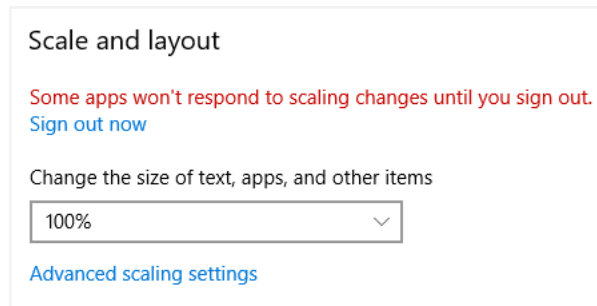
RAM: 4 Gb

Space in Hard Drive: 100 Mb free space

Screen Dimensions:

- 768 * 1024 px for landscape use
- 1334 * 750 px for portrait use

To ensure optimal results, configure your display screen to 100% scale within the **Scale & layout** section in Settings > System > Display:



b. Offline version (USB Flash Drive)

The CPT must be installed to be able to play it. It cannot be launched from the USB.

The CPT can be installed in Windows (64-bit only) and MAC.









Screen resolution: 1366×768

CPU: 1.8 GHz

RAM: 4 Gb

Space in Hard Drive: 4 Gb per CPT level

Steps to install or copy the CPT to your computer

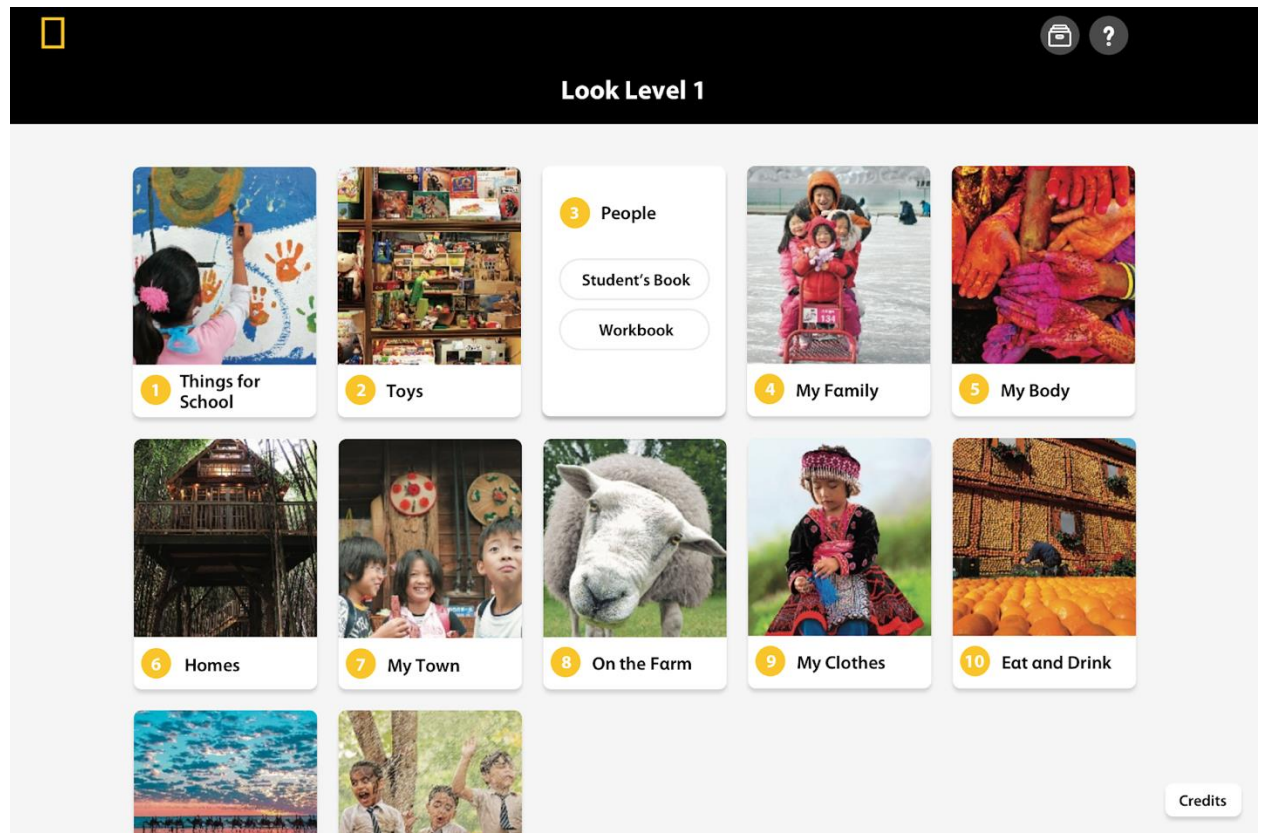
PC USER		MAC USER	
Insert the USB flash drive into your computer and open it.		Insert the USB flash drive into your computer and open it.	
Double-click on the PC folder.	 PC_USER	Double-click on the MAC folder.	 MAC_USER
Double-click on the application icon. Follow the installation instructions. **		Double-click on the application icon to start the installation process. To finish the installation process, drag the application icon into the application folder that appears in the pop-up window.	
Navigate to the destination folder and double-click on the application icon to launch.		Navigate to the destination folder and double-click on the application icon to launch.	

**** Administrator privileges are required to install the application.**

4. Unit Menu Dashboard


Once you open the CPT, the Table of Contents dashboard is displayed with all the units available. Hover over a unit and the Unit photo card will flip over to reveal two content options:

- a. Student's Book
- b. Workbook

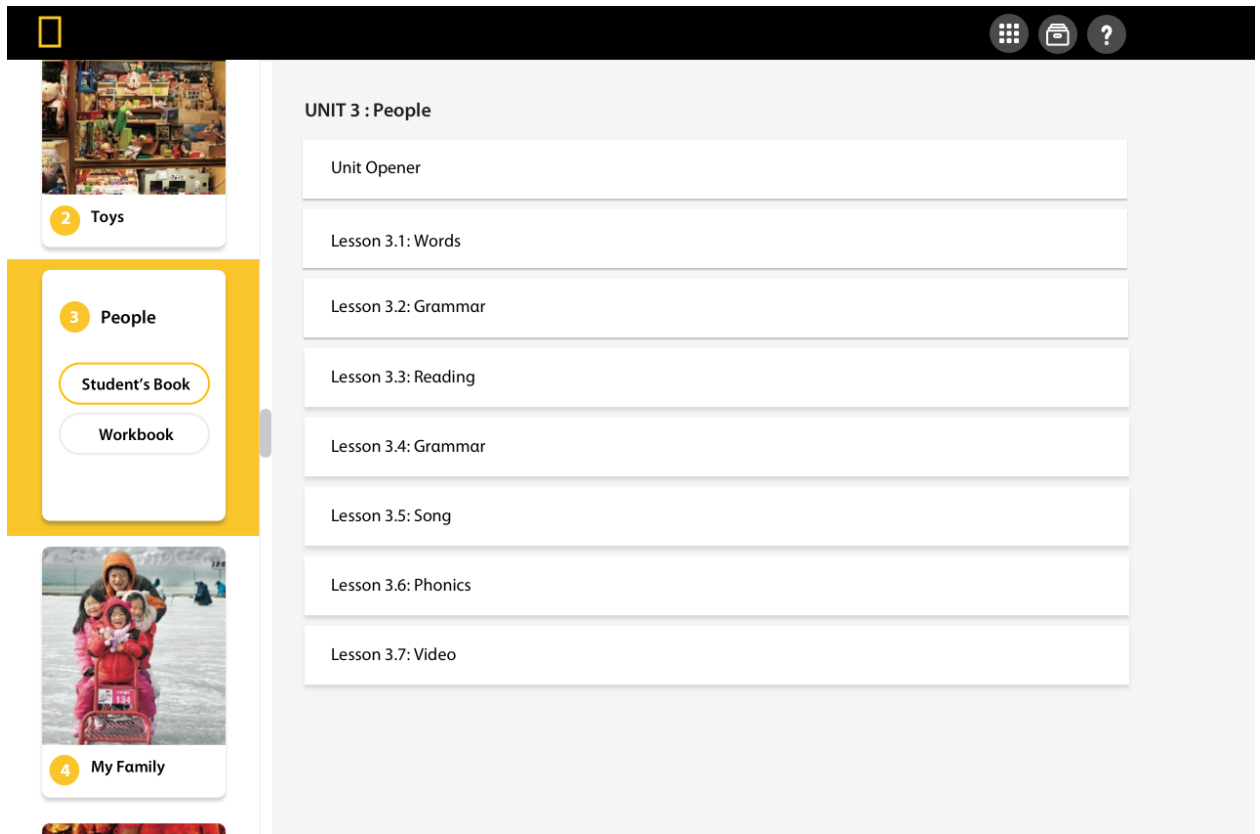


From each screen you also have the option to access the Resources and the Help section from the top right corner of the screen:

Access the Resources available at any time by clicking on .

Access the Help section at any time by clicking on .

Click on the Student's Book or Workbook and this will open a specific Unit content screen, split into different Lessons.
From this screen you can easily switch between the Student's Book and the Workbook.
You can also easily go to another unit.



The interface shows a sidebar on the left with three main sections: 'Toys' (unit 2), 'People' (unit 3, highlighted in yellow), and 'My Family' (unit 4). Under the 'People' section, there are two buttons: 'Student's Book' and 'Workbook'. The main area on the right is titled 'UNIT 3 : People' and contains a list of lesson options: 'Unit Opener', 'Lesson 3.1: Words', 'Lesson 3.2: Grammar', 'Lesson 3.3: Reading', 'Lesson 3.4: Grammar', 'Lesson 3.5: Song', 'Lesson 3.6: Phonics', and 'Lesson 3.7: Video'.

Click the **Lesson** you want to open and display the full lesson.

5. Lesson

Look Level 4

LESSON 1 Words

1 Listen and read. (18:50)

These children are wearing colorful coats with **pockets**. They look really warm and **comfortable**. One girl is wearing **leggings** with **stripes**. Another girl has leggings with **polka dots**. A boy is wearing **plain** yellow pants and black **sneakers**. All the girls are wearing **sunglasses**. Two of them are wearing **bracelets**, too!

2 Complete the sentences with words from Activity 1.

- Do you wear _____ or boots when you play soccer?
- I usually wear _____ when it's sunny. They protect my eyes.
- Where are my keys? They're not in my _____.
- I can move well in these clothes. They are very _____.
- I don't like clothes with stripes or polka dots. I prefer _____ clothes.

58 UNIT 6 Cool Clothes

3 Listen to Angela Lan, a young fashion designer. Choose the correct answer. (18:51)

- When she was nine, Angela...
A. wrote a book about fashion.
B. started to make clothes.
C. worked as a fashion model.
- Angela's favorite pants...
A. have black and white stripes.
B. have colorful polka dots.
C. have colorful stripes.
- What's the second item Angela talks about?
A. her sunglasses
B. a pair of sneakers
C. a white jacket
- Angela's favorite coat...
A. has big pockets.
B. is perfect for warm weather.
C. is colorful.

4 Design your own clothes. Draw a picture of yourself in these clothes. Describe them to a partner.

Autumn-winter 2016 fashion show in Moscow, Russia

Grammar 2

1 Listen and read. (18:52)

Possessive pronouns

Whose striped shirt is this? It's **mine**.
my shoes Those shoes are **mine**.
your hat Is this hat **yours**?
his shirt The red shirt is **his**.
her sunglasses The sunglasses on the table are **hers**.
our towels Those towels are **ours**.
their coats Where are Mina and Jane? Are those coats **theirs**?

2 Complete the sentences with possessive pronouns.

- You can't use that pen. It's not _____.
- _____ coat is this? I really like it.
- A: Are these your sunglasses?
B: Yes, they're _____.
- Where are Jack and Finn? These drinks are _____.
- No, those sneakers aren't _____.
Her sneakers are blue.

3 In groups, pass a bag around. Each person puts three objects in the bag. Ask and answer questions about each object.

Whose pencil case is this? Is it yours, Laura?
It isn't mine. Pablo, is it yours?
Yes, it is!

58-59 UNIT 6 Cool Clothes

From any page you will be able to switch to the corresponding page in the Workbook by



clicking on the icon on the upper righthand corner of the screen.

The content in the Workbook looks as follows:

Look Level 4

UNIT 6 Cool Clothes

LESSON 1 Words

1 Look and read. Write the correct words. There are two words you don't need.

a bracelet comfortable leggings plain sunglasses a pocket
polka dots sneakers stripes sunglasses

- You can carry keys and small toys in this part of your clothes. **a pocket**
- This is a design with lines of different colors. **stripes**
- These clothes feel good when you wear them. **comfortable**
- You wear these to protect your eyes on sunny days. **sunglasses**
- This describes something that is only one color. **plain**
- You wear these on your feet when you play basketball or volleyball. **sneakers**
- You wear this around your hand/arm. **a bracelet**

2 Listen, color, and write. (19:19)

Answer Key: Girl with curly hair: blue and white leggings, yellow pocket on T-shirt. Girl with straight hair: purple sunglasses, green boots. Boy: 'smile' written on T-shirt, brown sneakers.

3 Complete the sentences about you. Sample answers:

- I like wearing **a coat** and **a hat**.
- I don't often wear **leggings**.
- I never wear **T-shirts with stripes**.
- I think **plain** clothes are better than **clothes with polka dots**.
- My most comfortable clothes are my **jeans** and my **red sweater**.
- I usually have **some gloves** in my coat pocket.

46 UNIT 6 Cool Clothes

Grammar 2

1 Color the words that complete this question. What's the secret picture?

Whose are these clothes? Are they _____?

we you theirs our them him they
hers mine he your Joel
she her Eva's his it me us who

2 Complete the conversations with possessive pronouns. Sample answers:


- A: Are those sneakers David's?
B: Yes, I think they're **his**.
- A: Whose is that hat with stripes?
B: It's **mine**. I bought it last week.
- A: I thought these sunglasses were Lucia's, but she says they're not **hers**.
Are they **yours**?
B: No, they aren't mine.
- A: Wow! Whose big car is that?
B: It's **ours**. There are seven people in our family.
- A: Is this Giorgio and Matteo's house?
B: No, that one's **theirs**, across from the café.

3 Answer the questions. Use possessive pronouns. Sample answers:


- Our English book is green. What about yours? **Ours is blue.**
- There are three people in my family. How many are there in yours?
There are five people in mine.
- Our home is in Istanbul. What about yours? **Ours is in Rome.**
- My grandma and grandpa's home is near ours. Where's your grandparents' home?
There's near the stadium.
- My best friend's favorite sport is soccer. What's your best friend's favorite sport?
My friend's is tennis.

46-47 UNIT 6 Cool Clothes



Click on the  icon on the upper righthand side of the screen to go back to the Students' Book.



Access the table of contents dashboard view at any time by clicking the  icon on the top right corner of the screen.

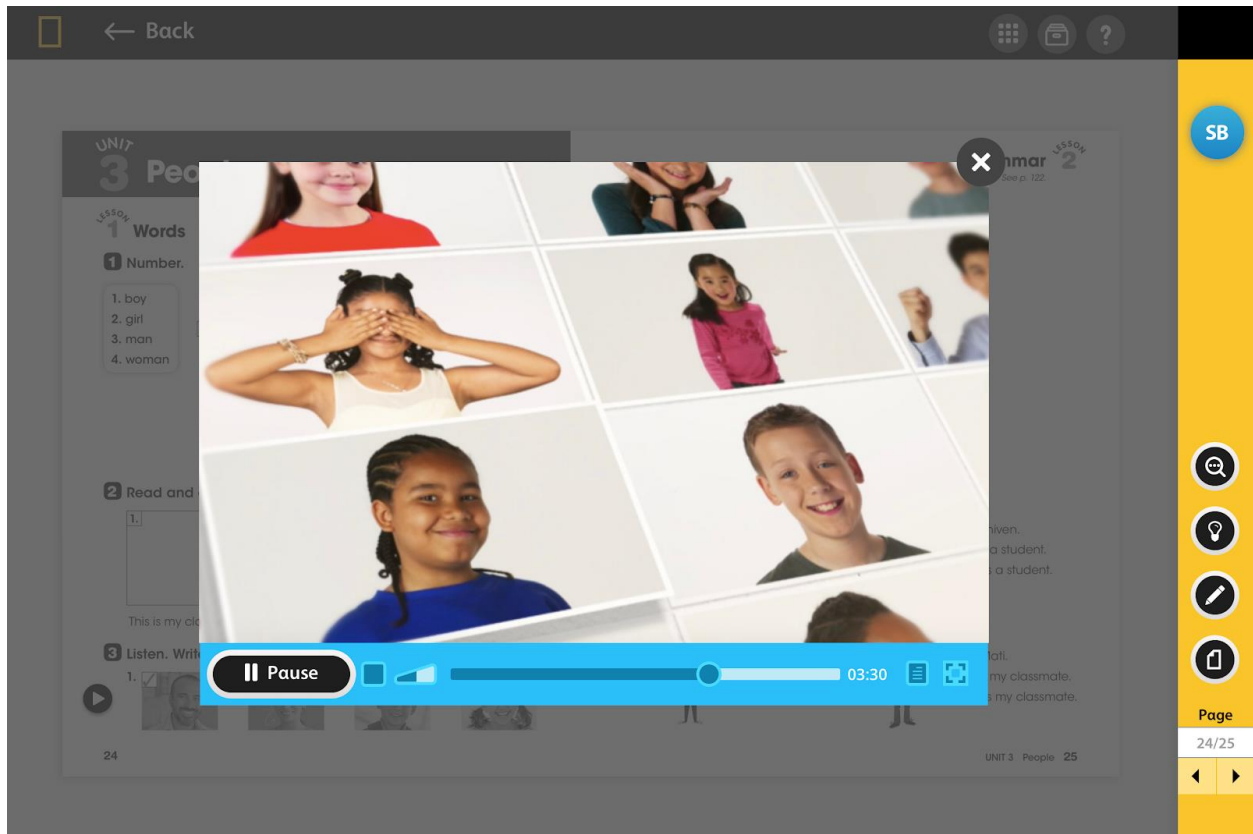
You can launch all audio , video , and activities  from the page.



When you launch an audio, the following options are available in the player:

- Play/Pause
- Stop
- Volume control
- Tracking
- Audio script

When you launch a video from the page, the following options are available:

- Play
- Stop
- Volume control
- Tracking
- Captions
- Full screen



To launch an activity, click on the three vertical dots  in front of the activity number. They will turn yellow  when placing the mouse on top of them as an indicator that you are about to launch an activity.


1 Watch the video. Who talks about these things?  Video 9

1. AJ ☐ 2. Yurara ☐ 3. Aliyah ☐

A. 

B. 

C. 

2 Watch the video again. Complete the sentences about the children's grandparents. Use *had to* and these verbs.  Video 9

ask play save stand up study

1. They _____ a switchboard operator to make a phone call.
2. They _____ to turn off the TV.
3. They _____ a lot of money to travel by plane.
4. They _____ school subjects without computers.
5. They _____ together outside without cell phones.

3 Read and write T (true) or F (false).

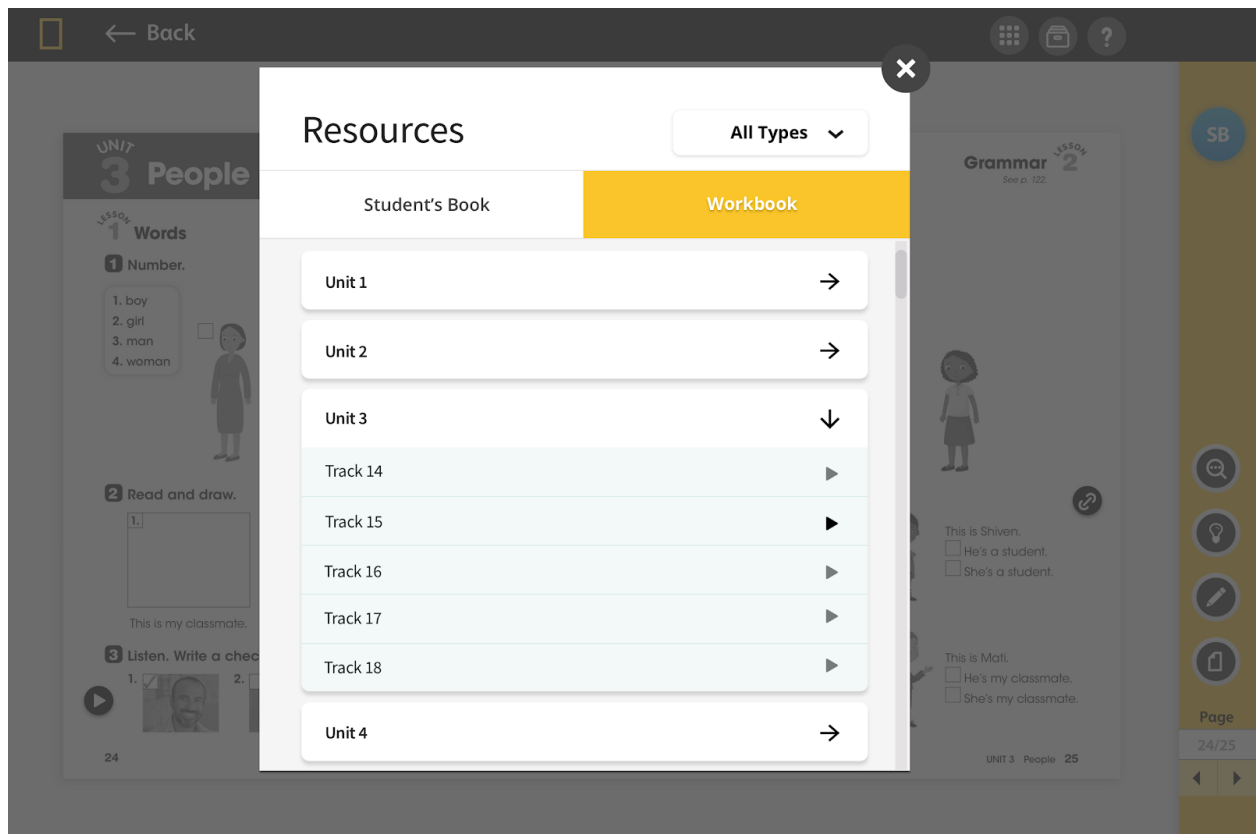
1. AJ's grandparents didn't have cell phones.
2. AJ's grandparents had a TV that was black and white.
3. Yurara's grandpa didn't travel by train very much.
4. Some trains in Japan today travel more than 300 kilometers an hour.
5. Aliyah's grandpa made things from wood.
6. Aliyah's grandma sometimes played computer games.

The activity launches and displays in full screen mode.



6. Resources





From each screen you also have the option to access the Resources and the Help section from the top right corner of the screen.

7. Icons



Click to the **Dot-Grid** icon to go back to the homepage **Table of Contents**.



Click the **File cabinet** icon to open the **Resources** section where all video and audio can be found.



Click the **Question mark** icon to open the **Help** page.



Click the **Audio** icon to play the accompanying audio for the lesson.



Click the **Video** icon to play the accompanying video for the lesson.



Click on the **Activity** icon, three vertical dots in front of the activity number, to launch an activity.



Click on **Check Next answer** icon to review the correct answers one by one.



Click on **Check All answers** icon to review the correct answers one by one.



Click on the **WB** icon to switch to the corresponding page in the Workbook.



Click on the **SB** icon to switch to the corresponding page in the Student's Book.



Click the **Back Arrow** button to navigate back one page.



Click the **Forward Arrow** button to navigate forward one page.

8. Toolbar





The toolbar on the right side of the application contains robust tools you can use in your presentation to write, highlight, zoom, display the solutions, etc.

The screenshot displays the National Geographic Learning application interface. The main content area shows a lesson page with a title 'Look Level 4' and a 'Back' button. The lesson is titled 'Lesson 1 Words' and includes a 'Listen and repeat' section with icons for 'app', 'charge a tablet', 'e-book', 'go online', and 'headphones'. Below this is a 'Read and write words from Activity 1' section with five numbered tasks. The right side of the page features a 'Grammar 2' section with a 'Listen and read' section and a 'Complete the text with will or won't and the verbs in parentheses' section. The bottom right corner of the page shows a toolbar with icons for search, zoom, and other presentation tools. The page number '90' is visible in the bottom left corner, and '91' is visible in the bottom right corner.

Zoom



Click on the Zoom option to choose from the following Zoom options:

-  **Magnify tool:** Specify an Area to Zoom by using the mouse to select the area..You will then be able to navigate around the whole page while zoomed in.
-  **Zoom In:** Once Zoomed in, you can navigate around the page and you can also launch activities.
-  **Zoom Out:** Click on Zoom Out to reduce the zoom.
-  **Zoom Off:** Turn off the Zoom and return to the default page view by clicking the Zoom icon again.

Click again on the Zoom icon to minimize the Zoom options.

Solutions



Hover over the **Lightbulb** icon on the right-side menu to reveal the solutions of the activities.



Click the word Solution after it expands to open a new Student's Book or Workbook page.

Click the **Solution** icon again to show the Student's Book or Workbook page with the answers, shown in blue.

Tools



Click the **Tools** button on the right-side menu to access editing and timing tools such as the Pen, Highlighter, Eraser, Area selection, Undo, Re-Do, Hide Edits, and Timer buttons.



Click the **Move** button to move the Toolbar around the page within the application in any direction.



Click the **Pen** button to open the pen option menu and select a pen size and color.



To change the cursor back to the pointer, click the **Pointer** button.



Click the **Highlighter** button to open the highlighter option menu and select a



different line size and color. Click the page to begin highlighting. Release to end the highlight. To change the cursor back to the pointer, click the Pointer button.



Click the **Eraser** button to clear markups (pen or highlight) made on the page.



Click the **Area selection** button to only show that are in the page.



Click the **Undo** button to undo the last edit made.



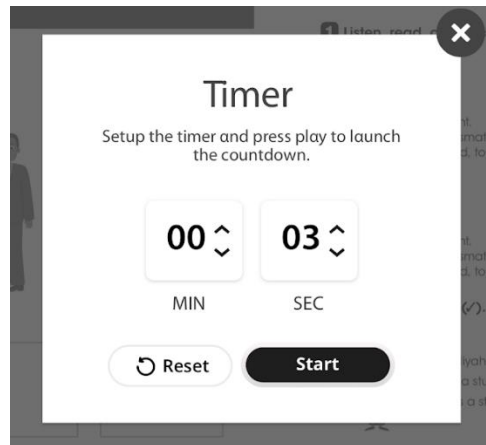
Click the **Redo** button to redo the last edition removed.



Click the **Hide** button to hide edits made to the page.



Click the **Timer** icon to open the timer widget and use it for activities and games. Click **Start** to launch the countdown.



Page view



Click the **Page view** button to view two pages or one page at a time.

Page number




24/25

Write down the page you want to visualize and press **Enter** to go to that page.



Move to the next page or the previous one using the arrows.

9. Support

Access the **Help** section at any time by clicking on  icon.

For further technical support, please visit support.eltngl.com